



## **INCOMING\* OVERSEAS TOUR PERMISSION FORM**

(\*including teams from Scotland, Ireland and Wales)

THIS FORM MUST BE COMPLETED IN FULL AND SENT TO YOUR CONSTITUENT BODY AS SOON AS POSSIBLE, AND IDEALLY NO LESS THAN ONE MONTH PRIOR TO THE ARRIVAL OF THE TOURING PARTY.

*Please note we will not accept "Organised by tour operator" as a response to any question.*

**1. (a) NAME OF HOST CLUB** \_\_\_\_\_ **(CB : HAMPSHIRE RFU)**

**(b) HOST CLUB OFFICIAL RESPONSIBLE FOR ORGANISING TOUR** *(contact details)*

Name: \_\_\_\_\_

Tel No: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Position in Club/County \_\_\_\_\_

**2. NAME AND CONTACT DETAILS OF VISITING CLUB/TEAM**

**Team/Club Name:** \_\_\_\_\_

Contact name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel Nos: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

E-mail address \_\_\_\_\_

*(Please note, we will not accept UK tour operator details but they may provide you with appropriate details for this section)*

**3. DATES OF PROPOSED TOUR** From: \_\_\_\_\_ to: \_\_\_\_\_

**4. MATCHES TO BE PLAYED (including against other English clubs)**

*NB. In relation to age grade rugby, clubs are reminded of the need to comply with RFU Regulation 15 at all times including the regulations relating to out of season activity.*

Opposition :	Date :	Venue :	Age Group/s
_____	: _____	: _____	: _____
_____	: _____	: _____	: _____
_____	: _____	: _____	: _____

**Age group(s) visiting:** \_\_\_\_\_

**5. COMPOSITION OF VISITING PARTY**

No of Players: \_\_\_\_\_ Non-players (incl parents/supporters): \_\_\_\_\_

Staff/Coaching staff: \_\_\_\_\_

**VISITING UNION'S APPROVAL**

It is the responsibility of the host club to obtain the approval of the visiting Union. The visiting club should facilitate this or you can contact the Union directly. Approval by your CB will be subject to you obtaining the visiting Union's approval and the CB may withhold approval until such time as it is provided with written confirmation of the visiting Union's approval

## 6. HOST CLUB DECLARATION

On behalf of the host club, I hereby confirm that:

- (a) All activity will comply and be played in accordance with RFU Regulations, IRB Regulations and IRB Laws of the Game.
- (b) CB approval will be subject to completion of **Schedule 1** (Incoming Tour Consent Form) which has been signed by all members of the visiting tour party.
- (c) CB approval of the tour will be subject to the club obtaining the visiting Union's approval prior to the start of the tour and the CB is entitled to withhold approval until such time as it is provided with written confirmation of the visiting Union's approval.
- (d) The information and statements set out in this form are true and correct.
- (e) The Club Committee fully endorses this tour application.

Signed: \_\_\_\_\_ **Club Secretary/Chairman**

Print name and title (capitals): \_\_\_\_\_

Date: \_\_\_\_\_

**NB: This application will NOT be valid without the endorsement of your Constituent Body**

Constituent Body: **HAMPSHIRE RFU – APPROVAL:**

Authorised signatory: \_\_\_\_\_

Print name and title (capitals): \_\_\_\_\_

Date: \_\_\_\_\_

### CONDITIONS OF APPROVAL OR BLANKET APPROVAL (if relevant)

*NB. RFU Regulation 10.5(d) and 10.6(b) permits CBs to provide approvals on a blanket, pre-approval basis for a match or series of matches as the CB determines in its absolute discretion. CBs are also permitted to grant approval subject to such additional conditions as it deems appropriate. Please set out below any additional conditions of approval or details of any blanket approval for a match or series of matches:*

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: Hampshire RFU and the RFU reserves the right to decline permission of the proposed tour if:**

- a. The form is submitted late or incomplete
- b. The club has failed to submit a report for a previous tour where it has been requested
- c. The club is unable to confirm that it has taken out the required insurance or has made satisfactory safeguarding assessments (for players under 18 years)

Send this completed application (plus, for Youth tours, signed tour checklist and list of players/supervising adults) in electronic or hard copy to: [hampshirerugby@yahoo.co.uk](mailto:hampshirerugby@yahoo.co.uk)

Hampshire RFU County Office, Buddens Yard, Station Road, Wickham, Hampshire, PO17 5JA. Telephone enquiries to: 01329 833022

For advice on Youth tours, please contact [safeguarding@hampshirerugby.com](mailto:safeguarding@hampshirerugby.com)

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### SCHEDULE 1 INCOMING TOUR CONSENT FORM

On behalf of [*insert name of overseas club/team*], the signatories below certify that we agree to abide by the Laws of the Game, the RFU Rules, Regulations and the requirements of the RFU in relation to discipline, the IRB Regulations and agree that all matches will be played under the jurisdiction of the Rugby Football Union who shall have the power to discipline any individual, organisation or club for breach of any of the Laws of the Game, the RFU Rules and RFU Regulations and the IRB Regulations (unless the RFU has agreed with the visiting Union that the visiting team (including players, coaches and other individuals travelling with the touring group) will be disciplined by the visiting Union in accordance with that Union's disciplinary rules and procedure.

