



HAMPSHIRE RUGBY FOOTBALL UNION LIMITED

The Data Sharing Protocol (Summary)

In order to produce a Squad to represent the County and to identify potential Divisional and England schools and club players, it will be useful for Hampshire RFU and the Club Hampshire Management to hold, process, share and transfer players' personal details including electronically. The following is intended to explain how this will be done so that it is fair and lawful in accordance with the Data Protection Act 1998. (*A detailed description of the protocol is available from the Hampshire RFU Director of Rugby on request*).

For the purposes of County assessment and selection, a player's personal details will be taken to include: contact details, playing history etc. as set out in the Protocol, and observations and comments on his performances provided by accredited selectors and coaches. Information concerning medical conditions, injury and rehab will only be included with informed consent.

1. A player must give his written permission for his personal data to be held and processed electronically by Club Hampshire Management. This can normally be done when a player completes and returns the 'Player Information Form'. This signed form will constitute a Data Sharing Agreement between the player and the Hampshire RFU and Club Hampshire Management.
2. Personal data, including assessment reports on his playing ability, will only be transferred to a third party, e.g. London & South East Division or England 16 or 18 Group Delivery Team, for the purposes of the player's assessment and/or selection.
3. A player shall be entitled to access the personal data by written request to the HRFU County Office; and any assessment report on his playing ability may be shared with the player during the time it is submitted for entry as his personal data, and a copy of all assessment reports and entries of his personal data will, on request, be made available to the player on conclusion of his participation in the County representative programme.

Every effort will be made to ensure that the data subject's personal details are kept secure, e.g. if and when shared with a third party, attention will be drawn to the absolute requirement to respect the terms of the Data Protection Act and data subject confidentiality.

Tim Allen, HRFU Director of Rugby

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